



Library Council - Acquisitions Unit Report, January 2026

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Acquisitions Unit Report - Library Council, January, 2026

Note: Because the Library Strategic Plan expired with 2025, we are no longer providing references to those goals.

Acquisitions - ordering, purchasing, licensing, invoicing, and ebook holdings management

- Books/Videos purchased/licensed between November 24 - January 19
 - Print: 118
 - STL/ATO: 4
 - eBooks: 52
 - Kanopy: 3
- Continuing to track ebook perpetual access information (updating in HLM weekly)
- Continuing to add/delete DDA titles (updating in HLM weekly)
- Invoices processed November 24 - January 19: 146
- Reconciled and Submitted for November and December Visa Reports
- Updated check run information (updating spreadsheet bi-weekly)
- Textbook Project: Winter 2026 Courses: 90% done

Serials and Electronic resource management (Nadine) - November 26-January 17

- Reviewed the COUNTER 5.0 and 5.1 information in preparation for collecting 2025 usage statistics.
- Began collecting information about how to change IP ranges for each vendor.
- Investigated usage stats issues for certain providers.
- Installed and tested new harvester update
- Added new journals to HLM
- Continued work on newspaper retention project
- Created documentation for new providers and researched the information for them
- Discussed and triaged problem link issues with coordinator
- Began harvesting and processing COUNTER 5.0 usage stats and manually collecting non-compliant usage stats
- Responded to 4 broken link reports.
- Revised library website page for the Atlantic Economic Council reports.
- Updated ERMs, and revised/merged ERMs where necessary.
- Completed regular processing of print journals and newspapers.
- Maintained e-collections of our local newspapers by uploading and linking pdf copies of the Eastern Graphic, West Prince Graphic and Island Farmer newspapers and the monthly edition of the TSX.
- Uploaded monthly stats for Curio and Criterion on Demand to their respective folders.
- Logged or assisted with 2 support cases with Ebsco.

- Maintained the spreadsheet that lists current support cases in EBSCO Connect by adding new cases to the spreadsheet as they were logged, and moving closed cases to a different tab in the spreadsheet.
- Claimed missing issues for several periodicals.
- Started preparing journals and newspapers for the next bindery order.

Other/Administrative : Nov 27 - Jan 19:

- Budget planning for FY 2026-2027:
 - Continue to collect relevant data - usage, costs, overlap comparisons, writing sql scripts to do more advanced analysis
 - Emails and meetings with librarians+UL to plan decision process for cancellations/unbundling
- MS365 – Acq Teams Site: Continued working with unit on planning organization structures to improve acq recordkeeping, learning about features not available in Google Drive that can be leveraged, especially around file metadata; developing Power Automate scripting skills
- Subscriptions: verified new 2026 subscriptions for Med are active, discoverable through our usual holdings system
- ILL: participating in discussions regarding replacement of Relais with hard deadline of June 30, 2026
- Systems: working with the systems group to prepare how to notify all IP-authenticated vendors of changes to campus IP range, Ezproxy server address
- EDS Linking: ongoing work to improve our linking configuration
- EBSCO New UI:
 - met with interested librarians to review configurable profile settings, communicated ideas for changes
 - continued to file many service issues and enhancement requests with EBSCO
- Continue working with computer science students on the 2 projects for CS4830, which is a two-semester course with major coding development in the winter semester
- Proquest Ebook Transfers/Copies:
 - Continuing work with GOBI to move our Proquest ebook perpetual access rights to the EBSCO platform (with same purchase model) - these will be removed from Proquest when completed
 - Taylor & Francis HLM ebook perpetual holdings for T&F imprint titles (mostly Routledge and CRC) being added to the T&F ebook platform (those will also stay on Proquest)
 - Oxford Univ Press -same with them as with T&F; Oxford only has "unlimited user" model so we will also get some free upgrades
- Ebook holdings: Continuing to maintain our holdings in HLM, and related troubleshooting and consultations with EBSCO support; also continue to monitor for new open access collections to "select" for greater discoverability in OneSearch and Publication Finder
- Ezproxy: Continuing to make updates to Ezproxy database "stanzas" as needed for various platforms
- SSO/SAML: Continued to work with vendors who can support both SSO and Ezproxy to implement the SSO option; working with librarians/UL to
- Collection-building awareness: Continuing providing awareness for other subject librarians regarding new relevant products and limited-time deals, free webinars relating to our subscribed products, free trial setup, scholarly articles of relevance to our practices, etc.
- Open Access authorship: continued to keep librarians, UL informed of data coming from CRKN and other OA-related partners about UPEI faculty use of and requests for OA "APC" benefits

- Videos: continuing to work on discoverability of our video services
- Licensing: Continued to review vendor renewal offers and processes and keep the UL informed when his signature/approval is needed
- Recordkeeping: continued to make weekly backups of collections spreadsheet and our EBSCO HLM holdings data; monitoring our usage data from various vendors as needed, worked with acq technician regarding some non-COUNTER vendors and what/how to collect usage data;
- Staff collections support: Continued to answer various questions from librarians, staff, and faculty regarding collections including holdings, license terms, free trials, price quotes
- Vendor updates: Continued to meet and correspond with vendors for product and service updates, custom reports, advisory consultations, etc.
- External representation - COUNTER Metrics (formerly Project COUNTER)
- External representation - MOSAIC: participating in the working group for advising EBSCO with regard to the new MOSAIC platform that will eventually replace the Gobi interface
- External representation - participating in an advisory group for CARL Statistics review and revision
- External representation - CAAL: Continued to represent UPEI on the CAAL Collections committee

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my [public calendar](#)
My pronouns are ಅವರು/ಅವರನ್ನು

My emails are sent during the hours that I work and I understand that you will respond during the hours that you work.

Make an appointment: Use YouCanBookMe <https://mbelvadi.youcanbook.me/>
or for other MS365 / Outlook users, including UPEI people:

 [Book time to meet with me](#)

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