

<b>UASC work summary:</b>  <b>Note: Where no name is given, J. Rossiter completed this work</b>	<b>Corresponding section of the Robertson Library Strategic Plan:</b>
<b>Acquisitions:</b>  <b>Accessions:</b> <ol style="list-style-type: none"> <li>1. UASC2024-003: Campbell family videocassettes</li> <li>2. UASC2024-006: A. Howatt records - <b>completed</b></li> <li>3. UASC2024-017: K. McCabe records</li> <li>4. UASC2025-012: Hon. J. E. Blanchard records - <b>completed</b></li> <li>5. UASC2025-022: Dr. E. Epperly records</li> <li>6. UASC2025-023: 1660 medical manuscript</li> <li>7. UASC2025-029: G. E. Richards records</li> </ol> <b>Books donated:</b> <i>From the Charlottetown Library Learning Centre: (January 28)</i> <ol style="list-style-type: none"> <li>1. <i>The Golden Road</i>, by LMM (Ryerson Press, 1944 - 5th printing 1967)</li> <li>2. <i>Anne of Windy Poplars</i>, by LMM (McClelland and Stewart, 1936)</li> <li>3. <i>Anne of Ingleside</i>, by LMM (McClelland and Stewart, 1939)</li> <li>4. <i>Chronicles of Avonlea</i>, by LMM (Australia: Cornstalk Publishing Company, 1925 - 2nd edition, 1925)</li> <li>5. <i>Further Chronicles of Avonlea</i>, by LMM (Page Company, 1920 - 1st impression, 1920)</li> <li>6. <i>Anne's House of Dreams</i>, by LMM (Frederick A. Stokes, 1917)</li> <li>7. <i>Anne of the Island</i>, by LMM (Reprinted, November 1952)</li> </ol> <i>From J. Ross: (January 28)</i> <ol style="list-style-type: none"> <li>8. <i>Shenanigans, Tales of a Welsh Family</i>, By J. Ross (2 additional copies)</li> </ol> <i>From T. Rodrigues Lopes dos Santos (January 3):</i> <ol style="list-style-type: none"> <li>9. <i>Anne De Green Gables E Zumbis</i>, by Camila Deus Dara (signed by the author)</li> <li>10. <i>Anne De Green Gables</i> (written in Portuguese)</li> </ol>	A-1

<p><i>From D. Foster:</i> 11. <i>Anne of Green Gables</i> - in a “Anne China” special enclosure (written in Chinese).</p> <p><i>Culling:</i></p> <ul style="list-style-type: none"><li>Examined 141 titles, of which 6 books were retained.</li></ul>												
<p><b>Monetary Appraisal:</b></p> <p><i>Internal Appraisal:</i></p> <ul style="list-style-type: none"><li>Hon. J. Elmer Blanchard donation of records (completed January 22)</li><li>Ann Howatt collection, C 13 (completed January 26)</li></ul>			A-1									
<p><b>Research, scan-on-demand &amp; digitization requests:</b></p> <p><i>Research requests:</i></p> <ul style="list-style-type: none"><li>18 research summary tickets were entered into the UASC tracker between January 19, 2026 and February 26</li></ul> <p><i>Digitization:</i></p> <ul style="list-style-type: none"><li>Horatio Mann Manuscript, F 17 (ca. 38 pages) - K. MacPhee</li></ul>			A-1									
<p><b>Collections processing and management:</b></p> <p><i>Archival processing:</i></p> <table><tr><th>Fonds/Collection:</th><th>Status:</th><th>Notes:</th></tr><tr><td>Hon. J. Elmer Blanchard fonds, F 18</td><td>Completed</td><td><ul style="list-style-type: none"><li>Sent scrapbooks 3 &amp; 5 to digi lab for re-scanning.</li></ul></td></tr><tr><td>Ann Howatt collection, C 13</td><td>Completed</td><td><ul style="list-style-type: none"><li>Finding aid completed and added to website</li><li>Reached out to the Chinese Society of Prince Edward Island for help in identifying 22 photographs.</li></ul></td></tr></table>			Fonds/Collection:	Status:	Notes:	Hon. J. Elmer Blanchard fonds, F 18	Completed	<ul style="list-style-type: none"><li>Sent scrapbooks 3 &amp; 5 to digi lab for re-scanning.</li></ul>	Ann Howatt collection, C 13	Completed	<ul style="list-style-type: none"><li>Finding aid completed and added to website</li><li>Reached out to the Chinese Society of Prince Edward Island for help in identifying 22 photographs.</li></ul>	A-1
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Horatio Mann manuscript, F 17	In progress	<ul style="list-style-type: none"> <li>Finding aid in progress.</li> </ul>	
Campbell family fonds, F 15	In progress	<ul style="list-style-type: none"> <li>File list and finding aid in progress.</li> </ul>	
Basil King fonds, F 13	In progress	<ul style="list-style-type: none"> <li>Preliminary research in progress</li> <li>File list is in process.</li> </ul>	
Ryrie-Campbell collection C 11	In process - <b>S. Leyenaar</b> J. Rossiter	<b>Completed:</b>  <b>In process:</b> <ul style="list-style-type: none"> <li>File list and finding aid in process - <b>S. Leyenaar</b></li> </ul>	
UASC Vertical Files collection, C 4	Ongoing - <b>D. Kaminski</b>	<ul style="list-style-type: none"> <li>File list is in process.</li> <li>Ca. 625 files listed so far.</li> <li>Editing by J. Rossiter</li> </ul>	
<b>Cataloging:</b> <ul style="list-style-type: none"> <li>Entered <b>37</b> preliminary catalogue entries into Redmine for PEI print titles. (since January Library Council)</li> <li>Attended bi-weekly Catalogue Unit meetings - J. Rossiter and <b>S. Leyenaar</b></li> </ul> <b>Retrievals (UASC holdings):</b> <i>Re-shelving stats (since November Library Council):</i> - <b>S. Leyenaar</b> <ul style="list-style-type: none"> <li>PEI stacks: <b>22</b></li> <li>PEI vertical files: <b>0</b></li> <li>Archives stacks: <b>0</b></li> <li>Archives V/F: <b>0</b></li> <li>New adds: <b>26</b></li> </ul>			
<b>Encourage students to develop critical information and digital literacy skills:</b>  <b>Meetings with students:</b> <ul style="list-style-type: none"> <li>M. Landry - HIST2420 (January 28)</li> </ul>			A-2

<ul style="list-style-type: none"> <li>• A. Walton - UNI1030 (February 16)</li> <li>• O. Lin (February 25)</li> </ul> <p><b><i>Liaison Teaching:</i></b></p> <ul style="list-style-type: none"> <li>• C. Beck's 1030 (February 5)</li> </ul>	
<p><b>Review the Library's programs and services to ensure alignment with the needs of the University community:</b></p> <p><i>UPEI Library Collection Development Policy - Appendix E (UASC)</i></p> <ul style="list-style-type: none"> <li>• Review and additions (February 2)</li> </ul> <p><i>Access to backfiles of PEI newspapers:</i></p> <ul style="list-style-type: none"> <li>• Contacted J. V. Little at Postmedia regarding access to backfiles its PDFs (February 2)</li> <li>• I was provided with contact information for M. Hodgson, Senior Manager at Postmedia for its National Customer Service Operations and Experience. She got back to me the same day and said "The files are now available on ProQuest since Jan. 1. We may, in turn, license to Newspapers.com the entire back catalogue but that will take a few months as we have to digitize it first. The catalogue is also available on the Cision platform." (February 2)</li> </ul>	A-4
<p><b>Support and foster current and ongoing external partnerships while also exploring new engagement opportunities:</b></p> <p><i>External representation - J. Rossiter:</i></p> <ol style="list-style-type: none"> <li>1. PEI Chapter of APLA Vice President (2025-2026): <ul style="list-style-type: none"> <li>◦ Created policies for APLA honorariums, per diems, and mileage reimbursements (February)</li> <li>◦ Completed the 2026 APLA membership survey</li> </ul> </li> <li>2. Consulting editor, Journal of L.M. Montgomery Studies</li> <li>3. Commonwealth War Graves Commission - volunteer</li> </ol>	B-1

<p><i>External representation - S. Leyenaar:</i></p> <ol style="list-style-type: none"> <li>1. Representative on the National Library Workers Committee for CUPE 1870</li> </ol>	
<p><b>Engage with institutions, community groups, and individuals on Prince Edward Island to make unique heritage and cultural materials accessible:</b></p> <p><i>H. Holman:</i></p> <ul style="list-style-type: none"> <li>• Provided access to a digitized copy of the Horatio Mann manuscript (F 17), purchased by Robertson Library in 2024.</li> <li>• He provided the reference for volume one of the initial 32 pages of Mann's 1821 travel diary housed in the Special Collections section of Syracuse University Library, which will be included in the UASC finding aid.</li> </ul> <p><i>PEI Numismatic Association:</i></p> <ul style="list-style-type: none"> <li>• Provided P. MacDougall with information in our PEI Collection and Island Newspapers site concerning the provincial association (February 20) - <b>S. Lloyd</b> &amp; J. Rossiter</li> </ul> <p><i>D. Quaille:</i></p> <ul style="list-style-type: none"> <li>• Helped her with research for her presentation at the LMMI conference in June, specifically with references to 1911 fashions via <a href="http://islandnewspapers.ca">islandnewspapers.ca</a> (February 20)</li> </ul>	B-2
<p><b>Build relationships with campus partners to enhance student experience and success:</b></p> <p><i>L.M. Montgomery Institute:</i></p> <ul style="list-style-type: none"> <li>• Provided access to and information for the series and subseries arrangement of the records donation made by the L.M. Montgomery heirs (ie: William Pritchard letters) to M. Fishbane of Western University in Australia (January 26)</li> <li>• Also provided access to these same records to Associate Professor A. McKenzie at York University. (February 3)</li> <li>• T. Rodrigues Lopes dos Santos, Scholar from Brazil - here for next 6 months (February 3)</li> </ul>	B-4

<ul style="list-style-type: none"> <li>○ Got her registered - <b>Sarah L.</b></li> <li>○ Worked out a system for her requesting books from SPEC-COLL</li> <li>● Met with <b>S. Lloyd</b>, <b>C. Matthews</b>, <b>R. LaFaive</b> and <b>K. MacPhee</b> to discuss updates to Kindred Spaces (February 4)</li> <li>● Continued to re-house LMM artifacts and add to the presentation for C 11 (Ryrie-Campbell collection) processing that will be presented to the LMMI upon completion.</li> </ul> <p><i>History Department:</i></p> <ul style="list-style-type: none"> <li>● Provided Professor L. Chilton and C. Charlton (Executive Coordinator, Canadian Historical Association) with copyright information and a TIFF file for the <a href="#">image</a> chosen for the cover of their 2026 conference program. - <b>S. Lloyd</b></li> </ul> <p><i>Faculty of Medicine:</i></p> <ul style="list-style-type: none"> <li>● Met with the Senior Policy Analyst S. Daboo in the UPEI Faculty of Medicine regarding donations of records and artifacts to the faculty. We discussed the donations process, housing of records, and display cases for the Faculty of Medicine building. (February 3)</li> </ul>	
<p><b>Reinvigorate the Library's physical and digital infrastructure to create inspiring and inclusive spaces:</b></p> <p><i>UASC renovation:</i></p> <ul style="list-style-type: none"> <li>● Sent emails via the Arcan-I and APLA listservs about shelving and vendors used by institutions in recent renovations (February 3)</li> <li>● Met with P. Doiron and G. Clayton from Facilities (February 4)</li> </ul>	C-1
<p><b>Ensure the Library's online presence meets the accessibility and usability requirements of our communities:</b></p> <p><i>UASC webpage:</i></p>	C-2

<ul style="list-style-type: none"><li>Continuing to add finding aids and file lists to the <a href="#">Archives section of the webpage</a> as fonds/collections get processed.</li></ul>	
<p><b>C-3 Foster a culture of communication:</b></p> <p><i>Development and Alumni Engagement:</i></p> <ul style="list-style-type: none"><li>Ongoing contribution to Library fundraising with an article written for the <a href="#">February</a> Panther Connections e-newsletter.</li></ul> <p><i>Robertson Library Friday Forecast:</i></p> <ul style="list-style-type: none"><li>Signatures - January 23 (Ryrie-Cambell collection, C 11) - <b>S. Leyenaar</b></li><li>The CanLit FoodBook - February 6 (Ryrie-Cambell collection, C 11) - <b>S. Leyenaar</b></li><li>LMM Scholar - TR. Lopes dos Santos - February 20</li></ul>	C-3

Respectfully submitted,

J. Rossiter  
Interim University Archivist and Special Collections Librarian  
February 26, 2025