



Outlook

DIS unit report | February 2026

From Courtney Earl Matthews <cmatthews@upei.ca>

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To library-council <library-council-group@upei.ca>

Unit Updates

- Islandora Upgrade and Migration project group continues to identify, prioritize, and undertake upgrade work. Our entire unit has been part of discussions and planning:
 - Bowing Down Home (launched)
 - Island Newspapers (upcoming)
 - Book Lives (upcoming)
 - Kindred Spaces (upcoming)
- IP subnet migration
 - Library managed sites are being updated
 - EZProxy update work is underway
- Room booking
 - Updated configuration for the Faculty of Business booking site and provided training for staff and security

Individual Updates

Bhavya Jadav, Client Services Technician

- Assisted Staff members with technical issues
 - Printers
 - Network related issues
 - Hardware
 - Peripherals
- Ongoing collaboration and communication with ITSS
- Disposal of E-waste
- Reimaging and repairing loaner laptops
- Working to replace student printers and Collaboratory computers
- Attended weekly ITSS Client Solutions meeting
- Redmine project review

Paul, Programmer Analyst

- Various maintenance and support issues on library hosted sites and services including, Bowing Down Home, Island Newspapers, Library website, Room booking sites
- Managing and coordinating unit's response to bot attacks

- We recently started using Cloudflare Pro, which required config changes for some sites.
- Working on new forms for ILL institutional lending
- Membership on Interlibrary Loan Working Group
- IP subnet migration
 - Updating DNS entries, Cloudflare configs, backend configs
 - Prepare Calendar.upei.ca and pressbooks.library.upei.ca for DNS updates (ITSS have completed the DNS updates)
 - Domain names for some of our backend services to make it easier to update frontend sites.

Tarvinder Singh, Systems Administrator

- Evergreen
 - General troubleshooting of reported Evergreen issues
 - Addressed reported patron issues
- Backups
 - Managing storage space and legacy backups
- Attended weekly ITSS Change Advisory Board meetings
- Working with the DIS and Library team on the Islandora Upgrade and Migration project – Book Lives, Kindred Spaces
- Applied Drupal security updates applied to a library site
- IP subnet migration

Alan Stanley, Programmer Analyst

- Working with the DIS and Library team on the Islandora Upgrade and Migration project, including contributing to the migration of Book Lives and Kindred Spaces
 - Media prep and migration
 - Islandora configurations
 - Code management
 - General troubleshooting
- Preparing Island Newspapers for migration to a new site
- Updating code for the LMMI website

Courtney Matthews, Systems Librarian

- Attended
 - Collections meeting related to budget cuts
 - Interlibrary Loan Working Group meeting
 - Librarian Workload meeting
 - Library M365 Working Group
 - Weekly ITSS Change Advisory Board meetings
- Organized and attended
 - Monthly Library IT Collaboration meeting with ITSS
 - Monthly Library ITSS Operations Meeting
- Coordinating DIS unit meetings
- Coordinating Virtual Research Environment Meetings including planning, meetings, and documentation
- Coordinating Islandora Migrations with members of the project group
- Member of the Interlibrary Loan Working Group
- Participating as a member of the CAAL-CBPA Reconciliation Committee

- IP subnet migration
- Faculty of Business rooms booking site: The site configuration has been updated, and training was provided for Staff and Security.

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Courtney Matthews (he/him)

Systems Librarian

University of Prince Edward Island

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