

Library Council Minutes

January 22, 2026

1:00 pm - 2:30 pm

[Microsoft Teams](#)

Present: Melissa Belvadi (Secy), Katelyn Browne, Rosie Le Faive, Sarah Leyenaar, Simon Lloyd (Chair), Melanie Leblanc Maclsaac, Keltie MacPhail, Deanelle Praise Magbanua, Courtney Matthews, Kim Mears, Spencer Merz-Wood, Juanita Rossiter

Regrets: K. McCaffrey, J. Bayhi

Voting guidelines:

1. Support
2. Support with Reservations
3. Abstain/Stand Aside

As a general guideline, if 3 or more Council members vote to Stand Aside, Council should resume discussion, with the aim of crafting a recommendation that the group can more fully support.

4. Block. I am fundamentally opposed to this. See 7. Close of Discussion in the documentation
- See the [current guidelines documentation](#) for more information

Territorial Acknowledgement

Agenda

- Approval of Agenda - approved
- Approval of Minutes ([November 27, 2025](#)) approved with changes; and revised [October 30, 2025](#) ([modification submitted](#)) - approved with changes
- Follow-up on Pre-Submitted Reports - none
- Student Reports
 - Undergraduate students (D. Magbanua) - none
 - Graduate students (M. Maclsaac) - none
- Post-Library Council CUPE (S. Merz-Wood, S. Leyenaar) - none
- Business arising from last meetings
 - Library internal communication (S. Lloyd) - we should consider a more newsletter or information sharing type of approach to Friday Forecast; it's currently not as operationally focused as it has been in the past; also we need more all-staff meetings; M. Belvadi asks about archiving Friday Forecast and who that archive is visible to? S. Lloyd replies that we should first make a digital archive and then decide who it is available to, and recommends it be available to the public as the plan is for it to be part of University Archives and the incoming UL has an active interest in intra-library communication; S. Leyenaar notes that staff are sometimes inundated with emails and could use guidance on what everyone should read
 - Addressless patrons response (S. Lloyd) - we need to connect with UPEI Finance Office's accounts receivable/payable for a change that impacts their ability to handle unreturned items
 - Library Operations
 - Fundraising/Renovation Update (S. Lloyd) - expect work to start in May for the "summer construction season", i.e. the lobby and adjoining areas renovation and UASC expansion; we need to get a handle on shutdowns, partial or full, that might be needed and for how long; but definitely not going dark for the entire summer. R. Le Faive asks if that also includes the Collaboratory or installation of pods; S. Lloyd indicated that main worksites would be the main lobby and adjoining public washroom; on the upper level (second floor), work will also be done in the landing area, outside the doors leading into the Stack. Three "pilot project" study pods have also been ordered, and should arrive later this semester: one will be sited adjacent the ground floor Learning Commons, and two in the former current periodicals study area (308).;

- S. Lloyd noted that there will be no way to avoid shutdown of the Service Desk for lobby work, but we can consider setting up a temporary "satellite" desk to offer retrieval service, but can't plan details until we get confirmation of what will happen when;
- Library Planning / Future Directions (S. Lloyd) - talking with Development about adding more student spaces to the focus
- UL Transition - Update (S. Lloyd) - have had multiple meetings with Svetlana Kochkina. She'll officially start on Monday, March 2. We are making sure her IT-related resources are configured and ready for her when she arrives.
- QA/External Review – incl. Action Plan (S. Lloyd) - Report has 21 recommendations. We are developing an action plan in response to each as well as setting priorities. Those would go to the VPAR, then APCC, and Svetlana is also being informed.
- Budget Process - UPEI and Library (S. Lloyd) - expecting a tighter budget in fiscal year 2026-27, but it's not finalized yet. Liaison librarians are working out a framework for deciding possible subscription cancellation.
- New Items for Discussion or Proposals
 - Library Policies - possible modification of community borrowers policy forthcoming
 - Library Operations
 - All-staff meeting (S. Lloyd) - scheduled February 12 at 1pm.
 - Library Planning / Future Directions - none
 - data.upei.ca recommendation (K. Mears)

<https://docs.google.com/document/d/1-DHIM6D1zar3qnjPShHvSkZqldnPDe5FI-z2kx31wSY/edit?usp=sharing> - VRE planning group recommends to sunset data on upei.ca or data.upei after considering 6 options. Will create a subject guide directing people to use regional initiatives such as the DMP Assistant, directing them to use either subject specific data repositories or the Canadian Federated Research Data Repository. We would move all of our educational content that's on that site now over to the library website and maintain that as a subject guide. S. Lloyd has agreed to take our recommendation to the Research Advisory Committee of Senate at their February meeting.
- Roundtable
 - J. Bayhi - N/A
 - M. Belvadi - None
 - K. Browne - Winter term library tours are underway, now using an Outlook appointment booking system. Digression discussion regarding student surveys
 - M. MacIsaac - Survey got 4 responses and two specific suggestions for improvement.
 - K. McCaffrey - N/A
 - R. Le Faive - None
 - S. Leyenaar - None
 - S. Lloyd (Chair) - None
 - K. MacPhail - None
 - D. Magbanua - Expressed thank you for campus compass contributions
 - C. Matthews - None
 - K. Mears - None
 - S. Merz-Wood - None
 - J. Rossiter - None